



Job, Mojisola Mary

Website Management Specialist.
Digital Skills Advocate & Community Builder.

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ABOUT ME

Versatile technology generalist and community builder with 21 years' experience in Information and Communications Technology (ICT). Skilled in website management, simplifying tech for beginners, and guiding people to confidently adopt digital tools to improve productivity, collaboration, and digital confidence.

TECHNICAL SKILLS & TOOLS

- **Web & Development:** WordPress, eCommerce, Learning Management System, and Membership Sites expert, HTML/CSS/JavaScript/PHP basics
- **Domains & Hosting:** Domain management, hosting setup, troubleshooting
- **Productivity & Collaboration:** Google Docs, Slack, Trello, Zoom, Loom, Canva, Helpscout
- **Other Skills:** Strong writing and communication skills, quick learner, adaptable to new technologies

EDUCATIONAL BACKGROUND

- Masters in **Information Resources Management**, 2018 (Babcock University, Ogun State, Nigeria).
- Postgraduate Diploma in **Mass Communication**, 2014 (Babcock University, Ogun State, Nigeria).
- Bachelor of Arts, **Philosophy**, 2008 (Olabisi Onabanjo University, Ogun State, Nigeria).

VOLUNTEER WORK

- **Uwani Hub;** Owner, we teach **digital skills freely to teenagers & and women** (2017 - present)
- **WordPress Open Source Community Team Project;** Programme Supporter (2016 - present)
- **Tech 4 Good Netsquared Meetup;** Co-Organizer (2018 - 2022)
- **Salesians of Don Bosco W/Africa;** Tech & Communication Media Trainer for Youths & Religious (June 2015 to 2022)
- **Babcock Consulting Limited;** Proofreader, Editor & Researcher (Sep 2013 – Dec 2014)

CHARACTER REFERENCE

Provided On Request, please.

WORK HISTORY

- **Technical Support Engineer at Stranger Studios,** makers of the PMPPro plugin for WordPress Websites (Nov 2019 – present)
- **Owner / Entrepreneur at How Do You Tech,** an IT firm also into Website Design & WordPress Site Management (Dec 2017 to present)
- **Co-Founder at Gbefunwa,** a managed hosting firm for WordPress sites (February 2021 – present)
- **IT Manager at Geobajas Hotels,** a family-run hotel in Ijebu Imusin (January 2021 – present)
- **Freelance Web Designer & Writer,** (Sept 2013 – Dec 2017)
- **Guest Service Agent at Lagos Travel Inn** (March 2012 – Sep 2013)
- **Personal Assistant to the MD at BSS Seoul Interiors** (Sep 2011 – Feb 2012)
- **Business Development Manager at Digiquest Integrated Services,** a car tracking tech firm (March 2011 – Aug 2011)
- **Ubeyi Development Centre, 1-Year Mandatory National Youth Service Corps** posting in Nigeria (Feb 2009 – Jan 2010)
- **Assistant Manager at Geobajas Hotel** (June 2007 – Jan 2009)

PROFESSIONAL TRAINING

- **Increase Your VS Code Productivity** on FreeCodeCamp.org (Jan 2025 – Ongoing)
- **WordPress 5 Essential Training** on LinkedIn Learning (September 2020)
- **Academy for Women Entrepreneurs** via DreamBuilder.org (September 2019)
- **Internet Governance** by Internet Society (July 2019) PHP 101.
- **Gentle introduction to WordPress Programming;** Knowthecode.io (2018)
- **Startup School by YCombinator;** Startup School (2018)
- **MIT Launch X – Becoming an Entrepreneur;** EDX (2017)
- **Google Digital Garage Certificate** of Online Proficiency; Learn Digital With Google (2017)
- **Certificate of Proficiency in Financial Markets;** Davids Graduate School Of Finance (2015)